

# THE GRAND ALUMNI GALA OF UITM

2024 GRADUATION CEREMONY

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## Visas for family

### **If you want to address a graduation ceremony invitation to relatives who need to apply for a visa**

If your Friends and Family wish to participate in the Graduation Ceremony, please contact the Dean's Office of English Studies to collect the necessary certificate and letter confirming the date of the ceremony.

- Other guidelines for the preparation of documentation to the Embassy were sent by the International Student Support Office,
- We would like to remind you that the invitation submitted to the Embassy of Poland should include the following data,
- Information about invitational: name, surname, date and place of birth, citizenship, address, occupation, series and number of ID card/passport,
- Information about invitee: name, surname, date and place of birth, gender, citizenship, address, series and number of ID card/passport and degree of kinship with invitational,
- if the foreigner's family members are also invited - also their data: names, surname, date of birth, sex and degree of relationship with the inviter,
- Specifying the place of stay during invitee's period of stay in Poland,
- Specifying invitee's period of stay in Poland,
- Specifying the invitee's purpose of travel to Poland,
- Legible signature of the inviter.

### **Invitation attachments:**

- Identification (passport + Visa or TRC),
  - Confirmation from the Dean's Office,
  - Student ID,
  - Invitation letter from UITM confirming the date and place of Graduation.
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